



**Brooke Home & School Association**  
 General Meeting Minutes  
 May 18, 2022

#	Description	Speaker
1	<b>Call to Order at 7:45pm.</b> Later start to enjoy the ELD Family Night.	Amanda McPhillips
2	<p><b>Principal's Report</b></p> <ul style="list-style-type: none"> <li>- We're in the homestretch with lots of fun activities going on!</li> <li>- 4<sup>th</sup> grade concert is rescheduled for Monday evening, 5/23 at 7pm.</li> <li>- Olympic day next Friday, 5/27th               <ul style="list-style-type: none"> <li>- We are excited this event is back, and parents can attend!</li> <li>- The timing is different this year. Every grade level has a different starting time and will mostly be outside during the morning. This was done to streamline the day for students and staff. They will also be playing games and doing other activities with their class throughout the day.</li> <li>- We are serving a BBQ-style lunch for the students from food services.</li> <li>- Family members are welcome to attend the event. All observers must have their ID scanned and verified in the Raptor system and wear a badge throughout the event.</li> <li>- Students love their Star Day shirts. They are asked to wear these shirts on Olympic Day to promote school unity.</li> </ul> </li> <li>- 4<sup>th</sup> grade celebration               <ul style="list-style-type: none"> <li>- Yearbooks are in and will be handed out the last week of the school year; 4<sup>th</sup> graders receive their first.</li> <li>- The 4<sup>th</sup> grade celebration is June 7<sup>th</sup> at Manderach Community Park. Students received information from their teachers. We are excited to have this event back as well!</li> </ul> </li> </ul>	Dr. Moyer
3	<p><b>Teachers' Report</b></p> <ul style="list-style-type: none"> <li>- Color Fun Run was fun. We were glad to have it back!</li> <li>- All of the treats and events during Teacher Appreciation Week were greatly appreciated, especially the snack cart and the educator discount list.</li> <li>- Thank you, as always, for the love and support. We appreciate it!</li> <li>- We've been getting a lot of requests to help with birthday party invites. The A-Z Directory is a good resource to connect families, we continue to</li> </ul>	Mrs. Khoury, Mrs. Russo

	encourage students to sign up.	
4	<p><b>Co-Presidents Report</b></p> <ul style="list-style-type: none"> <li>- Color Run was great! Thank you to everyone for your support. We netted over \$17,000 to put towards our short- and long-term goals for supporting our students and teachers. <ul style="list-style-type: none"> <li>- We are planning to have a Read-A-THON in the fall using the same fundraising platform.</li> <li>- We are trying to reduce the smaller fundraisers and focus on a few bigger events throughout the year to maximize our efforts while continuing to hold fun events for the school to do together.</li> </ul> </li> </ul>	Amanda McPhillips & Laura Coffey
5	<p><b>Recording Secretary's Report</b></p> <ul style="list-style-type: none"> <li>- Please make sure your name gets included in the attendance.</li> <li>- Minutes will be posted to Facebook and our webpage soon, feel free to review and reach out with any questions or concerns.</li> </ul>	Rachel Novosel-Popko
6	<p><b>Corresponding Secretary's Report</b></p> <ul style="list-style-type: none"> <li>- <b>Brooke Buzz</b> goes out the 2nd and 4th Thursday. Please email <a href="mailto:diegelman.amy@gmail.com">diegelman.amy@gmail.com</a> by the 2nd and 4th Wednesday at 5pm if you would like any information included in the upcoming publication.</li> <li>- We have 2 more editions before the end of the school year.</li> </ul>	Amy Diegelman
7	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>- The numbers from the Color Run were terrific.</li> <li>- Funds will go towards activities sponsored by H&amp;S, including: assemblies for 3<sup>rd</sup> and 4<sup>th</sup> graders, buses for the 4<sup>th</sup> grade celebration, Star Day shirts, pond maintenance, and new playground equipment</li> </ul>	Lauren Lineman
8	<p><b>Ongoing Committee Reports</b></p> <p><b>A. Fundraising</b></p> <p><b>a. Spirit Wear</b></p> <ul style="list-style-type: none"> <li>i. The tie dye shirts were popular, families liked the new color options.</li> <li>ii. We're going to explore other merchandise options for the future.</li> </ul> <p><b>b. Color Run- wrap up</b></p> <ul style="list-style-type: none"> <li>i. The event was fun, the kids had a blast!</li> <li>ii. Our target goal was to raise \$7,000 and we netted over \$17,000 after our expenses. THANK YOU!!</li> </ul> <p><b>c. Spirit Night- End of the Year</b></p> <ul style="list-style-type: none"> <li>i. Looking to schedule Handel's on the last day of school/early in the summer, possibly have teachers as guest scoopers.</li> <li>ii. Schedule a dinner at another local restaurant like Margarita's</li> </ul>	<p>Amanda McPhillips</p> <p>Laura Coffey</p> <p>Stacey Sollazzo</p>

	<p>or Texas Road House</p> <p>iii. Stacey has done a wonderful job with this role, thank you for your hard work! Erica Hermans volunteered to take on this position for next year.</p> <p><b>d. Book Fair</b></p> <p>i. Last Book fair of the year runs May 20-24 from 4:30-8p. We still need volunteers, especially on Friday to help set-up.</p> <p>ii. Consider adding an additional book fair next year if there are extra incentives from Scholastic.</p> <p>iii. Julie Avans and Rachel Novosel-Popko have offered to help Erica with these events in the future.</p> <p><b>e. Box Tops</b></p> <p>i. We earned \$284.60 since July 1; last month we earned \$10.80 from 36 total receipts submitted. There are currently 55 Box Top supports.</p> <p>ii. Please continue to scan your receipts for any qualifying purchases</p> <p>iii. Andrea Straka has done a wonderful job with this role, thank you for your hard work! <b>We are in need of a new chair for next year.</b></p> <p><b>f. Spirit Sticks</b></p> <p>i. We are still taking orders, consider them as a birthday treat for your child's classroom.</p> <p><b>g. Basket Raffle</b></p> <p>i. Next year's kickoff event starts February 3rd, 2023.</p> <p><b>B. Community Events</b></p> <p><b>a. Reading Phillies Night</b></p> <p>i. Exploring a date where Brooke Elementary can have a section and all be together as a fun summer event for the school.</p> <p>ii. More details to come!</p> <p><b>b. 4th Grade Celebration</b></p> <p>i. June 7th at Manderach/Limerick Community Park</p> <p>ii. H&amp;S is providing shirts, busing, and lunch for the event. Rachel will be sending out a sign-up genius for volunteers and needs.</p> <p>iii. Families are invited to attend. Please RSVP and have your ID badge scanned into the Raport system ahead of time.</p> <p><b>c. Fall Fest 2022-</b> October 7th, 2022 from 6-9p. Save the Date!</p> <p><b>C. Teacher/Staff Appreciation</b></p> <p>a. Completed Events- Teacher Appreciation Week was a huge success!! Thank you to everyone for your contributions and support of all of our events for the teachers.</p> <p>b. Upcoming Events- End-of-Year Breakfast for the Teachers on June 13th. This will be our final event for the year.</p> <p><b>D. Other</b></p> <p><b>a. Beautification</b></p>	<p>Erica Hermans</p> <p>Rachel Novosel-Popko</p> <p>Lauren Lineman</p> <p>Amanda McPhillips</p> <p>Stacey Sollazzo</p> <p>Rachel Novosel-Popko</p> <p>Lauren Lineman Rachel Novosel-Popko</p> <p>Amanda McPhillips</p>
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	<ul style="list-style-type: none"> <li>i. We will be freshening up the planters in front of the building for Spring.</li> <li><b>b. Yearbook</b> <ul style="list-style-type: none"> <li>i. Mrs. Khoury volunteered to chair this next year, but we need volunteers to work with her</li> <li>ii. We are exploring new vendors for next year to make them more user-friendly</li> </ul> </li> <li><b>E. New Business</b> <ul style="list-style-type: none"> <li>a. Office Elections for H&amp;S Exec Board 2022-2023 School Year <ul style="list-style-type: none"> <li>i. All candidates are running unopposed.</li> <li>ii. Positions: <ul style="list-style-type: none"> <li>1. Co-President <ul style="list-style-type: none"> <li>a. Elected for 2 years (until May 2024)</li> <li>b. Candidate: Amanda McPhillips</li> </ul> </li> <li>2. Treasurer <ul style="list-style-type: none"> <li>a. Elected for 2 years (until May 2024)</li> <li>b. Candidate: Lauren Lineman</li> </ul> </li> <li>3. Recording Secretary <ul style="list-style-type: none"> <li>a. Elected for 1 year (until May 2023)</li> <li>b. Candidate: Rachel Novosel-Popko</li> </ul> </li> </ul> </li> <li>iii. These candidates are confirmed for next year by unanimous vote of all present.</li> </ul> </li> </ul> </li> </ul>	<p>Amanda McPhillips</p> <p>Laura Coffey</p>
11	<b>Adjournment- 8:58pm</b>	Amanda McPhillips

See you next year!!

Attendance at tonight's meeting:

Mrs. Khoury

Mrs. Russo

Dr. Moyer

Lauren Lineman

Stacey Sollazzo

Erica Hermans

Amy Diegelman

Amanda McPhillips

Laura Coffey

Rachel Novosel-Popko