

## **Brooke Home & School Association**

General Meeting Minutes

June 1, 2023

#	Description	Speaker
1	Call to Order at 7:41pm	Amanda McPhillips & Laura Coffey
2	<ul> <li>Principal's Report <ul> <li>A few highlights to say "Thank you" and notes as we look ahead to next year</li> <li>The Gaga Pit has been installed on the playground and is a humongous hit!</li> <li>Thank you to H&amp;S for the huge financial commitment and contribution to make field trips happen for the students. The kids all enjoyed them very much!</li> <li>As a building, we are transitioning away from our "Journeys" ELA curriculum. Next fall, we will use CKLA from Amplify. The teaching approach is based on more of the science behind how kids' brains learn to read. It will be beneficial for the students and is a big transition for everyone.</li> <li>Building will be heavily utilized throughout the summer with different programs and camps before it is cleaned and readied for the new school year.</li> <li>A Night Lock System has been installed on the school's inside doors as part of the district's updated safety planning</li> </ul> </li> </ul>	Dr. Moyer
3	<ul><li>Teachers' Report</li><li>No report to share this evening</li></ul>	No teachers were present at this meeting.
4	Co-Presidents Report       Amanda McPhillips         - We had another successful year and appreciate all of your support!       Laura Coffey         - We were able to raise a lot of money which was given back to the school community to benefit the students       Laura Coffey         - Thank you to all of the volunteers for your support.       We look forward to another fun year starting in the Fall	
5	Recording Secretary's Report       Rachel Novosel-F         - Please sign in for attendance at today's meeting. For your reference, minutes from today will be posted to Facebook and on our website       Rachel Novosel-F	

	soon.	
6	<ul> <li>Corresponding Secretary's Report</li> <li>One more year-end Buzz will be published, please get any materials to Amy ASAP for her to include</li> </ul>	Amanda McPhillips for Amy Diegelman
7	<ul> <li>Treasurer's Report         <ul> <li>Please turn in receipts and money from events and fundraisers in a timely manner so I can update the financials and you can be reimbursed.</li> </ul> </li> </ul>	Lauren Lineman
8	Ongoing Committee Reports         A. Fundraising         a. Color Run Recap         i. Thank you to everyone for your participation and support, it was a lot of fun!         ii. We made around \$18,700 in profit by keeping our expenses lower than in previous years         iii. We are looking for committee members who can help and get more involved in next year's event, especially the planning and coordinating         b. Box Tops for Education         i. This year we made about 20% more compared to the past 3 years, which is great         ii. Our total earned was \$340, we are looking to hit a grand total of \$25,000 total earnings this fall, so please keep scanning your receipts for Brooke         iii. Important we start next year with promoting the program, especially to kindergarten and first-grade families who are newer to Brooke         iv. This Spring's receipt drive went really well, we will plan to do another one in the fall         c. Book Fair         i. Our Spring Scholastic Book Fair was a tremendous	Amanda McPhillips and Laura Coffey Ellen Townsend Rachel Novosel-Popko
	<ul> <li>success, we appreciate everyone's support!</li> <li>ii. With families generous contributions, we were able to purchase a large selection of books which were added directly to the Brooke Library collection</li> <li>iii. We earned \$3663.77 in Scholastic Dollars, which allowed us to make a generous donation for Mrs. DeAngelis to purchase many, many more books and popular series for the library</li> <li>iv. We have additional profits to spend and are working with Dr. Moyer to determine the best use of those funds to support Brooke teachers and students</li> <li>v. Fall Book Fair will be October 19-29</li> </ul>	

d.	Spirit Sticks i. We purchased new keychains for incoming	Lauren Lineman
	<ul><li>kindergarten students</li><li>ii. Will continue to market and promote in the Fall</li></ul>	
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B. Community Events a. Spirit Nights Recap		Amanda McPhillips
a.	i. We recently did one at Handel's which was a success	Annanda Wei Innips
	ii. Ellen volunteered to take on this chair position for	
	next year	
b.	4th Grade Celebration- June 2nd	Rachel Novosel-Popko
	i. H&S pays for a significant portion of this event for	1
	our 4th grade students, including the busing, food,	
	and DJ. We also provide each student with a Class of	
	2031 t-shirt.	
	ii. When students return to the building after the	
	celebration, they will watch a slideshow put together	
	by Tara Grotto and then receive their yearbooks.	
C. Teach	er and Staff Appreciation	Rachel Novosel-Popko
a.	We had a wonderfully successful Teacher Appreciation	
	Week at the beginning of May.	
b.	Thank you to our families for their generous support of the	
	event!!	
с.	We were able to provide teachers with a full week of special	
	events and surprises, including a snack cart, goodie boxes	
	and a gift card raffle, a catered luncheon, and a breakfast	
from Wawa. The students also created special "Teacher		
	SuperHero" books that were presented to each homeroom	
Ь	teacher and were pretty fantastic. Rachel Novosel-Popko is stepping down as chair of the	
u.	Teacher and Staff Appreciation Committee after holding this	
	position for two years.	
e	Courtney Moseley, Morgan Salazar, and Katie Delmoro	
	volunteered to coordinate the end-of-year teacher breakfast	
	to be held the day after the students' last day of the year	
D. Other		
	Yearbook Committee	Dr. Moyer
	i. The product we were able to create this year has	
	been great! They turned out really well.	
	ii. We plan to continue using Treering next year and are	
	exploring vendors for school pictures after receiving	
	mixed feedback about TSS this year.	
	iii. The biggest lift for the yearbook is getting the	
	pictures in an organized way and coordinating all of	
	the logistics to create the finished product. We are	
	looking for parent volunteers to work on this	
	committee next year.	

	<ul> <li>b. Elections for 2023/2024 Executive Board <ol> <li>There are three open positions:</li> <li>Recording Secretary</li> <li>Main responsibilities include creating the agendas for each general meeting, recording minutes for executive and general meeting, taking attendance, and publishing minutes for all to read</li> <li>I-year term</li> </ol> </li> <li>Corresponding Secretary <ol> <li>Main responsibilities include managing H&amp;S social media accounts and maintaining the website</li> <li>2-year term</li> <li>Co-President <ol> <li>Main responsibilities including working with the other co-president to oversee all events and functioning of the H&amp;S organization at Brooke</li> <li>2-year term</li> </ol> </li> <li>Nominations <ol> <li>Katie Delmoro stated she is interested in the position of Corresponding Secretary. No additional nominations for the role.</li> <li>Laura Coffey stated she is interested in the position of Recording Secretary. No additional nominations for the role.</li> <li>Courtney Moseley stated she is interested in the position of co-President. No additional nominations for the role.</li> <li>Given no additional interest in these positions for the role.</li> <li>Given no additional interest in these positions of co-President. No additional nominations for the role.</li> <li>Amanda McPhillips will be continuing as Co-President for one more year, and Lauren Lineman will continue in year 2/2 of her term</li> </ol> </li> </ol></li></ul>	
9	New Business - None	Amanda McPhillips and Laura Coffey
10	Adjournment- 9:00p	Amanda McPhillips and Laura Coffey

Tonight's Attendance:

Amanda McPhillips Laura Coffey Lauren Lineman Dr. Moyer Courtney Moseley Ellen Townsend Katie Delmoro Rachel Novosel-Popko Morgan Salazar

2023/2024 Upcoming Home & School Events (tentatively scheduled)		
August 28	First Day of School	
August 30	Treats by the Track	
October 14	Fall Fest	
October 19-29	Fall Scholastic Book Fair	
October 25-November 10	Read-a-THON	
December 5-7	Holiday Shoppe	
January 19-27, 2024	Basket Raffle Online Sales	
January 26	Bingo Night at Brooke	
March 16	Color Run	
April 11-19	Spring Scholastic Book Fair	
May 6-10	Teacher Appreciation Week	
End of May/early June	4th Grade Celebration	
June 6	Last Day of School	

Open chairs/positions within H&S for 23/24 School Year include:

- Teacher and Staff Appreciation Chair(s)

- Holiday Shoppe Chair
- Read-a-THON Chair
- Beautification Chair
- Fall Fest committee members
- Color Run committee members
- Yearbook committee members