



**Brooke Home & School Association**  
 General Meeting Minutes  
 March 9, 2023

#	Description	Speaker
1	<b>Call to Order at 7:37pm</b>	Amanda McPhillips & Laura Coffey
2	<b>Principal's Report</b> <ul style="list-style-type: none"> <li>- We are in the middle of a busy March! Lots of fun activities and exciting events going on here at Brooke.               <ul style="list-style-type: none"> <li>- An awesome assembly from BodyMetrix was well-received and will be continued with Spirit Week next week</li> <li>- The Brooke Book Swap was fantastic, the kids loved getting "new to them" books</li> </ul> </li> <li>- Spring Break will be April 5, 6, and 7th, then PSSA testing will be at the end of the month</li> <li>- Kindergarten registration for 2023/2024 is now open, let your family, friends, and neighbors know</li> </ul>	Dr. Moyer
3	<b>Teachers' Report</b> <ul style="list-style-type: none"> <li>- We appreciate the H&amp;S contributions, including the popcorn and "dress down day" coupon, and the luncheon for February conferences</li> <li>- We are excited for the upcoming Color Run and all of the fun fundraising efforts</li> </ul>	Mrs. Khoury
4	<b>Co-Presidents Report</b> <ul style="list-style-type: none"> <li>- The Basket Raffle and Bingo Night was a lot of fun.</li> <li>- We continue to work hard on plans for Color Run and other fun upcoming activities               <ul style="list-style-type: none"> <li>- Basket Raffle and Color Run are our two biggest fundraisers, they are fun family events and full of big energy for our students and families!</li> </ul> </li> </ul>	Amanda McPhillips & Laura Coffey
5	<b>Recording Secretary's Report</b> <ul style="list-style-type: none"> <li>- Please sign in for attendance at today's meeting. For your reference, minutes from today will be posted to Facebook and on our website soon.</li> </ul>	Rachel Novosel-Popko



	<ul style="list-style-type: none"> <li>iv. We are trying to get donations from all 50 states; 23 are currently represented.</li> <li>v. Parents and families who pre-registered can pick up their Color Fun Run t-shirts on Thursday, 3/16 between 6-7:30pm. Families who need help registering can also come then for assistance.</li> <li>vi. We have lots of fun activities planned for the day, including food trucks and a DJ</li> </ul> <p><b>c. Spirit Wear</b></p> <ul style="list-style-type: none"> <li>i. Water bottles, magnets, and stickers will be for sale at the Color Run</li> </ul> <p><b>d. Box Tops</b></p> <ul style="list-style-type: none"> <li>i. The current grade-level competition has been good to increase awareness about the program. Competition runs through the Color Run on March 18th; this will be the final day to turn in receipts.</li> <li>ii. We are receiving many more receipts, although many of them don't actually qualify because no box top items were purchased.</li> <li>iii. During the 8 week challenge, our points have doubled compared to the previous 8 weeks, which is encouraging!</li> <li>iv. Discussed efforts to promote the program especially with our kindergarten &amp; 1st grade students at the beginning of their Brooke career</li> <li>v. The focus of the program is to support the school without spending money; we've earned less since the program went digital, but overall are approaching \$25k in lifetime earnings since 1992, which is tremendous</li> </ul> <p><b>e. Scholastic Book Fair- April 13-21st</b></p> <ul style="list-style-type: none"> <li>i. Set up is April 13, shopping dates are evenings on April 14, 17, 18, 19, and 20.</li> <li>ii. We will need volunteers to help with set-up, break-down, and to run the registers whenever the fair is open</li> <li>iii. We will have a lot of great new titles and favorite books and characters, as well as fun raffles, prizes, and surprises!</li> </ul> <p><b>f. Spirit Sticks</b></p> <ul style="list-style-type: none"> <li>i. We continue to sell Spirit Sticks, keep them in mind if your student has a birthday.</li> <li>ii. \$20 pays for a whole classroom of spirit sticks as a special treat</li> <li>iii. They will be for sale at the Color Run, along with plushies</li> </ul>	<p>Laura Coffey</p> <p>Ellen Wasmanski</p> <p>Rachel Novosel-Popko</p> <p>Lauren Lineman</p>
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	<p><b>B. Community Events</b></p> <ul style="list-style-type: none"> <li>a. Spirit Nights <ul style="list-style-type: none"> <li>i. Urban Air last month was a success, we made \$109</li> <li>ii. Aiming for future events at Texas Roadhouse, Handels, possibly Chipotle, and Waltz</li> <li>iii. This chair position is OPEN; reach out if you are interested.</li> </ul> </li> <li>b. 4th Grade Celebration <ul style="list-style-type: none"> <li>i. Held at the end of the school year, tentatively June 2; more details to come soon</li> <li>ii. We are collecting photos of current 4th graders for inclusion in the end-of-year slideshow. Please email photos of current Brooke 4th graders, from ANY of their years at Brooke, to: <a href="mailto:brookehs339@gmail.com">brookehs339@gmail.com</a>.</li> </ul> </li> </ul> <p><b>C. Teacher/Staff Appreciation</b></p> <ul style="list-style-type: none"> <li>a. The February conference luncheon was appreciated by all!</li> <li>b. Teacher Appreciation Week is May 1-5. <ul style="list-style-type: none"> <li>i. We have lots of fun surprises and activities planned for the teachers and staff but need volunteers to help with pulling it all together.</li> <li>ii. Please contact Rachel if you're able to help: <a href="mailto:rachel.novosel@gmail.com">rachel.novosel@gmail.com</a></li> </ul> </li> </ul> <p><b>D. Other</b></p> <ul style="list-style-type: none"> <li>a. Yearbook <ul style="list-style-type: none"> <li>i. We are learning Treering, our new vendor, and the yearbook is well underway!</li> <li>ii. Student portraits are mostly uploaded, and the layout is coming together.</li> <li>iii. We've already sold 63 yearbooks.</li> <li>iv. The last date to order a yearbook is by April 28th if you want custom pages and to have the yearbook delivered to your student at school. <ul style="list-style-type: none"> <li>1. You can still order after April 28th, but it will be delivered to your home instead and may not arrive in time to be handed out with the other yearbooks in school</li> </ul> </li> <li>v. We are still looking for parent volunteers to help with layout and editing. If you are interested, please contact Mrs. Khoury.</li> <li>vi. If you have any candid pictures from Brooke events throughout the year (ex. Fall Fest, Classroom parties, Color Run, etc.) please email to <a href="mailto:brookehs339@gmail.com">brookehs339@gmail.com</a>.</li> </ul> </li> </ul>	<p>Amanda McPhillips</p> <p>Rachel Novosel-Popko</p> <p>Rachel Novosel-Popko</p> <p>Mrs. Khoury</p>
9	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>- We need someone to chair a nomination committee and be the</li> </ul>	<p>Amanda McPhillips and Laura Coffey</p>

	<p>spokesperson for the upcoming elections.</p> <ul style="list-style-type: none"> <li>- This must be someone not currently on the board, who is not interested in running in the upcoming election.</li> <li>- Please reach out to Amanda or Laura if you're interested in this role. You will be the liaison and communicate information about open positions to the interested parties.</li> <li>- This chair will also be the person to contact if you are interested in running for 2023/2024 Executive Board.</li> <li>- Open Board positions for the 2023/2024 school year include: <ul style="list-style-type: none"> <li>- Co-President (2-year term)</li> <li>- Corresponding Secretary (2-year term)</li> <li>- Recording Secretary (1-year term)</li> </ul> </li> </ul>	
10	<b>Adjournment- 9:03p</b>	Amanda McPhillips and Laura Coffey

*Tonight's Attendance:*

Amanda McPhillips  
Laura Coffey  
Lauren Lineman  
Mrs. Khoury  
Dr. Moyer

Courtney Moseley  
Ellen Townsend Wasmanski  
Katie Delmoro  
Rachel Novosel-Popko

Upcoming Home & School Events (tentatively scheduled)	
March 18th, kicking off at 10am	Color Fun Run
April 13th-21st	Spring Scholastic Book Fair
May 1st-5th	Teacher Appreciation Week
May 11th at 7:30pm	H&S General Meeting
June 2 (tentatively)	4th Grade Celebration