



Brooke Home & School Association
 General Meeting Minutes
 January 12, 2023

#	Description	Speaker
1	Call to Order at 7:34pm	Amanda McPhillips & Laura Coffey
2	<p>Principal's Report</p> <ul style="list-style-type: none"> - Happy 2023! We have a lot of fun events coming up, here are some details. <ul style="list-style-type: none"> - 2/7: 100th day of school - 2/14: Valentine's Day Parties; more to come from classroom teachers - 2/22: Power Up day includes an assembly sponsored by PECO and social-emotional learning activities across the building - 2/8-2/10: Art Goes to School will be at Brooke - 3/7: Food-related assembly about "Eating the Rainbow" - 3/15: Author Daniel Jude Miller visits Brooke - 4/22: Julia-Palooza held at Brooke - 4/27: ELD Night at Brooke - Brooke is participating in Spring-Ford's comprehensive plan about how to improve as a district. Main focus areas include mathematics, a multi-tiered system of supports for students, and inclusion regarding special education <ul style="list-style-type: none"> - Equity, Diversity, and Inclusion is a big topic in the district. At a building-level, we'll be scheduling a "Coffee with Dr. Moyer" event one afternoon for families willing to speak about their "Brooke Experience" related to these topics. Stay tuned for more to come. - There was a recent presentation to the Spring-Ford school board regarding short- and long-term plans for the district, specifically concerning Spring City Elementary, as the building is not big enough for projected enrollments. <ul style="list-style-type: none"> - This is pertinent to Brooke because our building enrollment may increase depending on what plans are decided. Reorganizing grade bands within the buildings is also being 	Dr. Moyer

	<p>concerned.</p> <ul style="list-style-type: none"> - Please review the District webpage and watch the workshop presentation from January 7th if you are interested in learning more about the topics that are being discussed at a district-level. 	
3	<p>Teachers' Report</p> <ul style="list-style-type: none"> - We are happy to be back with the students, who are as lively as ever! - The Read-A-Thon along with the book fair was a lot of fun. Thank you for the book fair contributions and coupons for our classroom libraries, we appreciated it! - The Holiday Cookie Table was a big hit. Thank you to everyone who contributed cookies and treats. - Teachers Pay Teachers gift certificates were incredibly generous and well-appreciated. They were spent on lots of teaching resources and classroom decorations. 	Mrs. Khoury
4	<p>Co-Presidents Report</p> <ul style="list-style-type: none"> - Thank you for a successful fall! We are glad to be back from winter break and back in full swing. We look forward to a busy spring with lots of fun events ahead. - Thank you for supporting the Read-A-Thon. It gave us additional monies to boost resources and support activities at Brooke. 	Amanda McPhillips & Laura Coffey
5	<p>Recording Secretary's Report</p> <ul style="list-style-type: none"> - Please sign in for attendance at today's meeting. For your reference, minutes from today will be posted to Facebook and on our website soon. 	Rachel Novosel-Popko
6	<p>Corresponding Secretary's Report</p> <ul style="list-style-type: none"> - Please sign up for A-Z Connect. It's the best way to receive communications directly from H&S as well as access our Family Directory. - The Buzz is published the 2nd and 4th Thursday each month. Please have items for The Buzz (our bi-monthly newsletter) sent to me by that Wednesday at 5pm. 	Amanda McPhillips for Amy Diegelman
7	<p>Treasurer's Report</p> <ul style="list-style-type: none"> - Please turn in receipts and money from events and fundraisers in a timely manner so I can update the financials and you can be reimbursed. 	Lauren Lineman
8	<p>Ongoing Committee Reports</p> <p>A. Fundraising</p> <p>a. Basket Raffle- February 3rd</p> <p>i. We have over 100 businesses and organizations who</p>	Jonathan Cooper

	<p>have contributed to support our event</p> <ul style="list-style-type: none"> ii. Like last year, we are using a digital platform to run the event. It will be live on Feb.3 and run for a week iii. A handful of prizes will only be available during the Family Fun night on Feb. 3 for Brooke families. We will use paper tickets for these prizes similar to the Fall Fest basket raffle iv. Jonathan will reach out to Erin Crew to promote our event district-wide <p>b. Color Run- March 18th</p> <ul style="list-style-type: none"> i. We are beginning to plan and prepare for the event, incorporating feedback from teachers and staff ii. The online fundraising platform is the same one we used last year iii. We are hoping to get donations from all 50 states this year, so start thinking about who you can reach out to and support our event! <p>c. Spirit Wear</p> <ul style="list-style-type: none"> i. The fall sale went well. Pajama pants were a fun new addition, over 70 pairs were ordered. ii. Overall income from spirit wear was almost \$7,000. We don't mark up costs too much to keep prices manageable, yet our net profit was around \$2,000. iii. Still have a few items to distribute, please contact me if you have outstanding orders. iv. Planning more Spring items, including athletic shorts and tops. v. We are working on transitioning to a vendor-based spirit-wear store who can help us better manage inventory demands. Orders would be placed directly with the vendor, stay tuned for more details. <p>d. Spirit Night</p> <ul style="list-style-type: none"> i. <u>Urban Air</u> on January 23 from 4-8pm. Mention Brooke at the check-in desk to get a discounted rate ii. Still working on planning future events, possibly Texas Roadhouse, Margarita's, Red Robin iii. Consider one at Handel's after the Spring Concerts, as well as around spring break with teachers as "special guests" <p>e. Box Tops</p> <ul style="list-style-type: none"> i. Starting 1/26 through Color Run in March, we will be collecting receipts and having a contest to see which grade can collect the most Box Tops points. The more points we get, the more money we earn for Brooke! ii. We are asking families to send their receipts into 	<p>Amanda McPhillips and Laura Coffey</p> <p>Laura Coffey</p> <p>Amanda McPhillips</p> <p>Ellen Townsend Wasmanski</p>
--	--	--

	<p>school within 2 weeks of purchase with the students' grade levels written at the top. Ellen and Katy will enter the receipts into the Box Tops app and keep track of which grade has collected the most receipts.</p> <p>iii. Whoever earns the most points will win a popsicle party! We will ask Mr. Laurie to promote on morning announcements, as well as put out on Facebook and the Buzz</p> <p>f. Spirit Sticks</p> <p>i. We continue to sell Spirit Sticks, keep them in mind if your student has a birthday. \$20 pay for a whole classroom of spirit sticks as a special treat</p> <p>B. Community Events</p> <p>a. Bingo Night- February 3rd</p> <p>i. Planning is well underway for this event, which will be held at the same time as the Basket Raffle Family Fun night</p> <p>ii. Each family who wants to participate is asked to bring a \$10 gift card donation to a local store or restaurant (i.e. Target, Wawa, Chick-fil-A). These will be used as prizes for Bingo</p> <p>iii. Doors open at 6:30pm, bingo calling from 7-9pm. Teacher volunteers will help call the event, we will also have a DJ</p> <p>iv. Plan to use this event to also promote Box Tops receipts</p> <p>C. Teacher/Staff Appreciation</p> <p>a. We continue to plan upcoming events for the teachers with the goal of one event per month</p> <p>i. <i>January</i>- a "Token of Gratitude" will be distributed to teachers and staff; stay tuned for details to come!</p> <p>ii. <i>February</i>- Conference Luncheon on February 20th for teachers and staff. We will be asking for drink donations and there will be a sign-up genius for help with set-up and clean-up</p> <p>D. Other</p> <p>a. Beautification</p> <p>i. In mid-February we'll take down winter decorations and begin planning for Spring</p> <p>ii. Reach out if you're interested in helping</p> <p>b. Yearbook</p> <p>i. We continue to learn the new online platform and all of its features and formats. There's lots to explore and figure out</p> <p>ii. We are divvying up images and beginning to figure</p>	<p>Lauren Lineman</p> <p>Amanda McPhillips</p> <p>Rachel Novosel-Popko</p> <p>Jonathan Cooper</p> <p>Mrs. Khoury</p>
--	---	--

	<p>out page layouts for new events, like Power Up days. We have parent helpers lined up to photograph upcoming events including Valentine’s Day parties and chorus concerts</p> <ul style="list-style-type: none"> iii. Our goal is to ensure students have at least one photograph in the yearbook iv. This year, families can opt to include one page with your own individually customized photos v. Ordering information will be sent out electronically; there will be a rolling deadline to purchase yearbooks vi. Still looking for volunteers to take the lead on this project, ideally a Kindergarten or 1st grade parent who can learn the system and take on more responsibility in the future 	
9	New Business - None.	
10	Adjournment- 8:48p	Amanda McPhillips and Laura Coffey

Tonight’s Attendance:

Amanda McPhillips
 Laura Coffey
 Lauren Lineman
 Mrs. Khoury
 Dr. Moyer

Katy Vincenzini
 Ellen Townsend Wasmanski
 Jonathan Cooper
 Rachel Novosel-Popko

Upcoming Home & School Events (tentatively scheduled)	
January 23rd	Spirit Night at Urban Air
February 3rd	Basket Raffle Kickoff and Bingo Night
March 9th at 7:30pm	H&S General Meeting
March 18th	Color Run
April/May	Spring Scholastic Book Fair
May 1st-5th	Teacher Appreciation Week
May 11th at 7:30pm	H&S General Meeting
End of school year	4th Grade Celebration

