



BROOKE ELEMENTARY HOME & SCHOOL ASSOCIATION

THE NEXT MEETING WILL BE HELD ON JANUARY 10, 2011.

MONTHLY MEETING MINUTES FOR NOVEMBER 8, 2010

Number of people attending: 8

1. **CALL TO ORDER:** Krista Bean called the meeting to order at 7:07.
2. **PRINCIPAL'S REPORT** reported by Dr. Mackel:
 - Enrollment – 423
 - Thank you to the parents for the staff lunch.
 - Halloween parades and parties went well.
 - Report cards will be available on November 10th for grades 2-4.
 - Assemblies
 - Weather Challenge Assembly will be on December 17th.
 - Field trips
 - Completed trips to Weaver's Orchard for kindergarten and Community Based trips to local destinations for our special needs classrooms.
 - Third grade completed Environmental Education.
 - Selected group will attend the Veteran's Center on November 11th.
 - Upcoming events
 - Kindergarten Thanksgiving Feast will be on Wednesday November 17th.
 - American Education Week Open Houses November 16th to the 18th.
 - Parent Conferences are November 22nd-November 24th.
 - Thanksgiving vacation is November 25th and 26th.
 - RIF is November 9th-16th during library class. All students will receive a free book.
 - Winter Family Festival is Friday December 3rd.
 - Holiday Concert Wednesday December 8th 7pm.
 - Other information
 - Walking Club on Tuesdays and Thursdays has already started.
 - Project Outreach- 1,940 food items and 10 bags of coats, gloves and hats are ready to be donated.
 - Voices of Inspiration nominations for teachers are open.
 - Winter break begins the end of the day on December 23rd until January 3rd.
 - DIBELS screening will occur at the beginning of January.
3. **TEACHER'S REPORT** – Mr. Laurie
 - Thank you to the parents for helping with the Fall Fun Fair. A special thank you to those parents who help set up and clean up as well.
 - Thank you for the luncheon. It was enjoyed very much as usual.
 - Thank you for helping with the Halloween parade and parties.
 - Thank you to the chaperones for the Environmental Field trips.
 - Just a reminder American Education Week is November 16th to the 18th. It is helpful to email the teachers to let them know you are coming so they have enough chairs in the classroom.
4. **CO-PRESIDENT'S REPORT** by Cindy Begg and Krista Bean:
 - The directory went out electronically this year.
5. **RECORDING SECRETARY'S REPORT** by Colleen Lelli :
 - October minutes are posted on the Brooke Home and School website. Motion was made by Kate Taylor and seconded by Hope Embree to approve the minutes.
6. **CORRESPONDING SECRETARY'S REPORT** by Shari Spotts:
 - Nice job getting fliers in on time to have them copied.
 - Book fair did have a lot of fliers/copying and a lot of it did have to go home and cost couldn't be cut.

7. TREASURER'S REPORT by Sue Graham:

- Copies of the Treasurer's Report were available during the meeting. The account balances as of 11/8/10 are:

Commerce Checking	\$33,201
Commerce Savings	<u>\$28,529</u>
Total	\$61,730
- Budget is posted online.
- Minutes were approved by Hope Embree and seconded by Kate Taylor.

8. COMMITTEE REPORTS:

- **Beautification-** Colleen Lelli
 - We will continue to weed and clean up the beds as necessary. We will start getting ready for the holidays at the end of this month.
- **Book Fair-** Danielle Ward (not in attendance), Shannon Megella (not in attendance), and Amy Moore (not in attendance),
 - The Book Fair theme this fall is-- Here's To Our Heroes! Reading Saves The Day! We will be using the hero theme to add a special activity to the fair. With the help of Ms. DiGuseppe, our Art Teacher, the students will be drawing pictures of their heroes and telling us why they are so special to them. These pictures are to be brought back to the fair and will be displayed there. Any student that returns their hero picture to the fair the will have a chance to win a special prize.
 - We are hosting a family Pizza Night once again during the fair--It will take place on Monday, November 15th.
 - We are also having our Teachers One For Books Competition--where the teachers will be performing wacky stunts to earn money to buy books for our school. You can vote for your favorite teacher by putting your loose change into their container at the book fair. So far our teacher participants are Mr. Ammon, Mrs. Romanelli, Mr. Heffner, Mrs. Wickersham and Mrs. Young.
 - We are in great shape with volunteers
- **Family Fit-** Stephanie Macaluso (not in attendance)
- **Holiday Happenings (now called Winter Family Festival)-** Krista Bean, Cindy Begg, Shari Spotts, Sue Graham and Colleen Lelli
 - We are doing Holiday Happenings differently this year. It will be held on a Friday night and will not have crafters.
 - We will have a shorter time frame than the Holiday Happenings in the past.
 - We have two volunteers to run the bake table.
 - Some of the different events are: Secret Santa Shop, Story time, Pictures with Santa, Hot Chocolate Bar, Bake Sale and Crafters.
 - We will send out an email the end of this week looking for volunteers.
 - We do have a Santa.
 - By doing it on a Friday night, we are not charged custodial fees and we do not need as many volunteers. We're hoping people will enjoy this new format.
- **Joe Corbi-** Cindy Begg
 - We made \$3,792.
 - Thank you to all who supported the Joe Corbi Sale.
- **Market Day-** Rebecca Mest (not in attendance) and Staci Henkels (not in attendance)
 - Online orders are due on Thursday. Pies are the special this month.
- **Original Artwork-** Kate Taylor, Plus 1
 - More items were orders this year but we made a little less than last year. We made about \$2,292. Products will be available for Pick up Dec. 9th from 6-8pm.
- **Outreach Committee-** Kate Taylor
 - Barb Halphen is on leave. A card was sent to her.
- **Publicity-** Ann Black (not in attendance)
 - Pictures were taken at Fall Fun Fair.
- **Refunding-** Christine Urner (not in attendance), Christina Frankel (not in attendance), Jen Vatilana (not in attendance)
 - Box Tops were collected and we have raised \$280.20.
 - The traveling trophy was presented to Mrs. Wickersham's class.
 - Fifty cent vouchers were sent to each of the students in the classes with the most collected per grade.
 - The Giant gift card flier will be sent home next week.
 - Christine Urner collected the printer cartridges and will be sending them in.
- **Restaurant Nights** – Hope Embree
 - We raised \$68 at California Tortilla last month.
 - Sonic is this Wednesday the 10th. We will get a percentage from the entire night.

- **School Store-** Jennifer Ludgate (not in attendance)
 - School Store is the third Friday of every month.
- **Spirit Wear-** Tracie Hackett (not in attendance)
 - Orders have been placed.
 - 116 pieces have been ordered.
 - They will be ready to be picked up the week of parent/teacher conferences.
- **Teacher/Staff Appreciation and Hospitality-** Kim Tarity (not in attendance), Plus 1
 - Next luncheon will be during the week of conferences for the teachers and staff. We will have dinner catered one night and the other night our parent volunteers will make the food.
- **Yearbook-** Janice Johnson (not in attendance)
 - If you take any pictures of events at Brooke, please send to Janice to include in the yearbook.
 - Olympic day shirts will be ordered this week.
 - The Yearbook cover is being finalized and submitted.

9. NEW BUSINESS:

- 10. ADJOURNMENT:** The meeting was adjourned at 7:49 p.m. Motion was made by Shari Spotts and seconded by Colleen Lelli.