



BROOKE ELEMENTARY HOME & SCHOOL ASSOCIATION

THE NEXT MEETING WILL BE HELD ON November 8, 2010.

MONTHLY MEETING MINUTES FOR OCTOBER 11, 2010

Number of people attending: 19

1. **CALL TO ORDER:** Krista Bean called the meeting to order at 7:05.
2. **PRINCIPAL'S REPORT** reported by Dr. Mackel:
 - 416 students
 - Welcome back to Mrs. Detwiler returning after being on maternity. Thank you to Mrs. Carr for taking over Mrs. Detwiler's classroom while she was on maternity.
 - Kindergarten will participate on a Weaver's Orchard field trip on October 14th.
 - Third grade will have environmental education on October 26th and November 1st.
 - Special Education continues their community based field trips.
 - On Tuesday October 5th all students participated in a fire prevention assembly.
 - Dibels testing is complete and Fountas and Pinnell testing is finishing up.
 - Response to Intervention (RTI) groups have begun in grades K-4.
 - Student photos were October 6th and retakes will be November 15th. Thank you to the parents who helped.
 - Reading is Fundamental (RIF) will be from November 9th to November 16th (tentative) during library classes.
 - The Fall Fun Fair is Friday October 22nd from 5:30-7:30.
 - Walking Club will start Tuesday November 19th after school for 3rd and 4th graders.
 - Math night at the 5/6 building will be on November 9th from 7-8:30 pm.
 - Halloween parade and parties will be on October 29th at 2:15. The parade route will be on the blacktop like last year.
 - Election Day is November 2nd and school is closed for students. Staff has an in-service day.
3. **TEACHER'S REPORT** – Dr. McCoy
 - Rita's Night was a great idea and the kids were excited.
 - The kids seem to be looking forward to the Fall Fun Fair and Halloween Parades.
 - Fourth grade just completed Messy Maps.
 - Thank you again for everything you do.
4. **CO-PRESIDENT'S REPORT** by Cindy Begg and Krista Bean:
 - Krista reported as a result of the Family Contribution campaign we have already raised \$3,888, exceeding our goal.
 - We will be printing the directory by the end of the week.
5. **RECORDING SECRETARY'S REPORT** by Colleen Lelli :
 - September minutes are posted on the Brooke Home and School website. Motion was made by Liz Brull and seconded by Tracie Hackett to approve the minutes.
6. **CORRESPONDING SECRETARY'S REPORT** by Shari Spotts:
 - Committee chairs need to send fliers two weeks prior to Shari before going home. Information for events should be given to Shari and she will create the fliers. If the fliers need to be distributed, they must be dropped off in the office at least 3 school days in advance.
7. **TREASURER'S REPORT** by Sue Graham:
 - Copies of the Treasurer's Report were available during the meeting. The account balances as of 10/11/10 are:

Commerce Checking	\$35,645
Commerce Savings	<u>\$28,529</u>
Total	\$64,174 (reflects \$8189 due to Joe Corbi)
 - Budget is posted online.
 - Minutes were approved by Tracie Hackett and seconded by Liz Brull.
8. **COMMITTEE REPORTS:**

- **Beautification-** Colleen Lelli
 - Thank you to all the moms' who helped. We have weeded most of the gardens and displayed the fall decorations. We will continue to weed and clean up the beds as necessary.
- **Book Fair-** Danielle Ward (not in attendance), Shannon Megella (not in attendance), and Amy Moore (not in attendance),
 - The Book Fair theme this fall is-- Here's To Our Heroes! Reading Saves The Day! We will be using the hero theme to add a special activity to the fair. With the help of Ms. DiGuseppe, our Art Teacher, the students will be drawing pictures of their heroes and telling us why they are so special to them. These pictures are to be brought back to the fair and will be displayed there. Any student that returns their hero picture to the fair the will have a chance to win a special prize.
 - We are hosting a family Pizza Night once again during the fair--It will take place on Monday, November 15th---letter to come home week of October 25th
 - We are also having our Teachers One For Books Competition--where the teachers will be performing wacky stunts to earn money to buy books for our school. You can vote for your favorite teacher by putting your loose change into their container at the book fair. So far our teacher participants are Mr. Ammon, Mrs. Romanelli and Mrs. Young.
 - We are in great shape with volunteers
 - You can also let them know that this fair will have a larger selection--and also we WILL HAVE the NEW WIMPY KID BOOK on sale for the low price of \$6.99.
- **Dance-A-Thon-** Christine Urner (not in attendance), Christina Frankel, Stephanie Shaner (not in attendance)
 - Dance-A-Thon has been moved to the spring and will be sometime in late March.
 - It will not conflict with Jump Rope for Heart.
 - Information will be sent out in January.
- **Family Fit-** Stephanie Macaluso (not in attendance)
 - Was planned to be 4 days after Fall Fun Fair but may possibly move the date due to Dance A Thon being moved.
- **Holiday Happenings-** Krista Bean, Cindy Begg, Sue Graham, Shari Spotts and Colleen Lelli
 - We are doing Holiday Happenings differently this year. It will be held on a Friday night and will not have crafters.
 - We will have a shorter time frame than the Holiday Happenings in the past.
 - We have two volunteers to run the bake table.
- **Joe Corbi-** Cindy Begg
 - Will be delivered Tuesday October 19th.
 - We need help unloading the truck from 4:30-6 pm.
 - Pick up begins at 6 and runs until 7:30.
 - Mr. Heffner's class sold the most.
- **Market Day-** Rebecca Mest and Staci Henkels (not in attendance)
 - Volunteers have been outstanding.
 - Orders are really down and this is the last week to order.
- **New Parent Orientation-** Colleen Lelli
 - Was held tonight before the meeting.
 - We had an opportunity to meet a few new parents.
- **Original Artwork-** Kate Taylor (not in attendance), Plus 1
 - Will be sent home this Friday.
 - Once sent home, orders are due to be returned by October 26th.
 - Kate has contacted volunteers to assist me with the checking/organizing of orders.
 - Completed orders will go to Original Works on November 1st or before.
 - The products should arrive back to Brooke by December 1st.
 - We are planning to have the product handout on Wednesday, December 8th in the gym.
 - We will send home reminder slips a couple days prior to remind parents of the product pick up.
- **Outreach Committee-** Kate Taylor (not in attendance)
 - Nothing new to report.
- **Publicity-** Ann Black
 - Pictures were taken at Rita's Spirit night and will be sent to the Spring-ford Reporter.
- **Refunding-** Christine Urner (not in attendance), Christina Frankel, Jen Vattilana (not in attendance)
 - Box Tops are being collected. A traveling trophy will be presented to the classroom with the most box tops.
 - Dr. Mackel explained the traveling trophy on the morning news this week.
 - The Giant gift card flier will be sent home in early November.
- **Restaurant Nights –** Hope Embree (not in attendance)
 - We received a check from Rita's for our Spirit night. It was \$50. Thank you to all the teachers and staff who volunteered their time. Thank you also to those families who came out despite the weather.

- The next scheduled event will be October 27th at California Tortilla from 4-8pm. Flier will go home week before and day before.
- A list of all the restaurant nights for the entire year will be posted on Brooke's website shortly.
- **School Store**- Jennifer Ludgate (not in attendance)
 - School Store began Friday, September 24th.
 - School Store is the third Friday of every month.
- **Spirit Wear**- Tracie Hackett
 - Orders are due this Thursday the 13th.
 - We have 28 orders so far.
 - They will be ready to be picked up the week of parent/teacher conferences.
- **Teacher/Staff Appreciation and Hospitality**- Kim Tarity (not in attendance), Plus 1
 - Next luncheon will be on October 27th for the teachers and staff.
- **Yearbook**- Janice Johnson (not in attendance)
 - If you take any pictures of events at Brooke, please send to Janice to include in the yearbook.

9. **NEW BUSINESS:** Members of the Spring-Ford School Board were guest speakers including: Tom DiBello, Joe Ciresi and Julie Mullin.

10. **ADJOURNMENT:** The meeting was adjourned at 8:10 p.m. Motion was made by Tracie Hackett and seconded by Christina Frankel.