



BROOKE ELEMENTARY

HOME AND SCHOOL ASSOCIATION

MONTHLY MEETING MINUTES for November 14, 2011

Number of people in attendance: 11

1. **CALL TO ORDER:** Krista Bean called the meeting to order at 7:10 pm.
2. **PRINCIPAL'S REPORT** by Dr. Mackel:
 - Enrollment – 412
 - Great job on the Dance-a-Thon. Sliming will be 11/16
 - Thanks in advance for the dinner scheduled on 11/21
 - Terrific Halloween parade and parties on the 31st-kids had a great time.
 - Field trips
 - Completed Kindergarten Weaver's Orchard on 10/10.
 - Completed Special Education classes continuing Community based field trips: Landis Valley Museum, Farmer's Daughter and Manderach Park
 - Completed 4th grade Environmental education program at Brooke 10/24.
 - Selected Group to the Veteran's Center 11/11
 - Assemblies
 - 11/11/11 Celebration - various classroom activities and special area activities. And 11 minutes of SSR at 11:11:11 on 11/11/11.
 - Updates
 - Report cards available for grades 2-4 on 11/10
 - Upcoming Events
 - Kindergarten Thanksgiving Feast on Wed. 11/16
 - American Education Week Open Houses 11/15, 11/16, and 11/17
 - Parent Conferences on 11/21, 11/22 and 11/23
 - Thanksgiving vacation 11/24 and 11/25
 - RIF - 12/5 through 12/9. All students receive free book.
 - Winter Family Festival - Friday 12/9
 - Holiday Concert - Wed 12/7 at 7:00 PM
 - Other Information
 - Walking Club - Monday and Thursday - already started for 3rd and 4th grade
 - Project Outreach - after the holidays when need is great.
 - DART program - started
 - Winter break - 12/23 and return on 1/3
 - Dibels screening - beginning in January
3. **TEACHER'S REPORT** by Mr. Laurie:
 - Reports online for grades 2-4
 - Thank you for the Halloween Parties help/support
 - Thank you for the Dance-a-thon-kids had a great time, was a success.
 - Fall Fun Fair is being discussed and planning for January or February.
 - Volunteers needed in the library - AM preferred
 - RIF - encourage students to read 15 min. per night.
4. **CO-PRESIDENTS' REPORT** by Krista Bean and Shari Spotts:
 - Gearing up for Spirit Wear sale and Winter Family Festival
 - Volunteers needed!
5. **RECORDING SECRETARY'S REPORT** by Barb Bachman:
 - October meeting minutes are posted on the H&S website and were sent to committee chairs. Motion to pass the October minutes was made by Kate Taylor and seconded by Christine Urner.

6. CORRESPONDING SECRETARY'S REPORT by Krista Bean for Rebecca Mest:

- Market Day flyers will no longer be printed out. Will be posted to website only.
- Currently receiving 30% off all Staples orders.

7. TREASURER'S REPORT by Sue Graham:

- Copies of the current Treasurer's Report were available during the meeting. The account balances as of 11/14/11 are:

-TD Bank Checking \$25,227
-TD Bank Savings \$28,544
Total \$53,771

- Motion to pass the Treasurer's Report was made by Kate Taylor and seconded by Jennifer Dachowski.

8. COMMITTEE REPORTS:

- **Basket Raffle** – Stephanie Shaner and Dawn Householder
 - Made \$1200 (this was slightly down from last year)
- **Beautification** – still need a chair
 - Holiday decorating will be done the week of Thanksgiving break
- **Book Fair** – Shannon Megella and Amy Moore
 - Week of November 14.
 - Will get update in January
- **Dance-a-thon** – Christine Urner and Justine Parlet
 - Dance-a-thon was on Friday, 10/28. It was a success. Bruster's definitely worth it. Extended time was a good decision.
- **Family Fit** –
 - Next one to be held in February? Possibly yoga? Still considering other options.
- **Market Day** – Kim Staquet and Staci Henkels
 - Lots of volunteers to distribute orders have been appreciated.
- **Original Works Art** – Kate Taylor and Stephanie McCready
 - Sent orders on 11/1. Received all back 1 week later.
 - 239 orders = total profit \$2040 (last year = \$2300, 1st year \$2700)
 - Orders will be available for pick up 12/6 in lobby. Volunteers needed to distribute. Email reminder will be sent the Wednesday before.
- **Outreach** – Colleen Lelli
 - Nothing to report
- **Refunding** – Christine Urner, Robin Perna, Bill Bean
 - Box Tops were counted and submitted to Box Tops for biyearly check.
 - Mr. Laurie's class collected the most at 934 and Mrs. VonMinden's class came in second and collected 892.
- **Restaurant Night** – Still need a chair.
 - Our next restaurant night will be held at CA Tortilla.
 - Considering a restaurant night during holiday break.
- **School Store** – Jennifer Ludgate
 - Volunteers needed. Students are helping throughout the day.
- **Spirit Wear** – Krista Bean
 - Sample sizes are available this week in the office. Will sell Fall and Spring.
- **Teacher/Staff Appreciation** – Kim Tarity
 - Next appreciation will be held in November on conference day.
- **Winter Family Festival** – still need chair and many volunteers
 - Scheduled for Friday 12/9
 - Will have a bake sale again this year
 - No crafters-did not do well last year.
- **Yearbook** – Kate Taylor
 - Candid pictures being taken. No further update at this time.

9. NEW BUSINESS:

- None at this time.

10. ADJOURNMENT:

- The meeting was adjourned at 8:13 PM. Motion to adjourn was made by Kate Taylor and seconded by Christine Urner.

******THE NEXT MEETING WILL BE HELD ON MONDAY, January 9, 2012. ******